



**Killeen-Temple Metropolitan Transportation Planning Organization (KTMP O)
Technical Advisory Committee (TAC)**

Wednesday, July 1, 2026

9:30 AM

Regular Meeting

2180 North Main Street Belton, TX 76513

Representing	Member	Attended	Alternate Member Attended
City of Belton	Bob van Til	Y	
City of Copperas Cove	Robert Lewis	Y	
City of Harker Heights	Trevor Jorgensen	Y	
City of Killeen	Kent Cagle	Y/A	Andrew Zagars
City of Temple	David Olson	Y	
Bell County	Pete Feenstra	Y	
Coryell County	Judge Roger Miller	N	
Lampasas County	Commissioner Bobby Carroll	N	
HCTD	Raymond Suarez	Y/A	Darrell Burtner
Small and Rural Representative	Tammy Cockrum	N	
TxDOT – Waco	Victor Goebel, PE	Y	
TxDOT – Brownwood	Jason Scantling, PE	N	

Y= Attended Y/A= Alternate Attended N=Did not attend *Denotes online attendance

Meeting Minutes:

1. **Call to Order:** Uryan Nelson called the meeting to order at 9:30 am.
2. **Opportunity for Public Comment:** There were no public comments.
3. **Action Item:** Approve minutes from the June 3, 2026, meeting.

Robert Lewis made a motion to approve the June 3, 2026, meeting minutes, seconded by Darrell Burtner; the motion passed unanimously.

4. **Discussion and Action Item:** Regarding recommendation to approve amendments to the Transportation Planning Policy Board (TPPB) Bylaws related to the appointment, annual appraisal, and disciplinary actions, including termination of the MPO Director.

Uryan Nelson, KTMPO Director, provided an update on the TPPB Bylaws amendments, which were intended to clarify the roles and authority of the TPPB, MPO Director, and Fiscal Agent, including governance responsibilities and consistency with the Metropolitan Planning Agreement.

Andrew Zagars made a motion to recommend approval of the amendments to the Transportation Planning Policy Board (TPPB) Bylaws related to the appointment, annual appraisal, and disciplinary actions, including termination of the MPO Director, seconded by Robert Lewis; the motion passed unanimously.

5. **Discussion and Action Item:** Regarding recommendation to approve the updated Metropolitan Planning Agreement between KTMPO, Central Texas Council of Governments (CTCOG), and TxDOT for the upcoming agreement cycle.

Uryan Nelson provided an update on the updated Metropolitan Planning Agreement, which defines the roles and responsibilities of the MPO, Fiscal Agent, and TxDOT, and discussed approval to ensure an updated agreement is in place before the current agreement expires in September 2026.

Darrell Burtner made a motion to recommend approval of the updated Metropolitan Planning Agreement between KTMPO, Central Texas Council of Governments (CTCOG), and TxDOT for the upcoming agreement cycle, seconded by Robert Lewis; the motion passed unanimously.

6. **Discussion Item:** Regarding recommendation to approve the Draft Category Program Funding Balance Policy.

Kendra Coufal, KTMPO Assistant Director of Planning, provided an update on the Draft Category Program Funding Balance Policy, which outlines a framework for allocating available funding balances by prioritizing existing TIP project funding needs, advancing eligible MTP projects into the TIP, and, when appropriate, considering new project calls.

Bob van Til made a motion to table the item until the next TAC meeting on September 2, 2026, seconded by Darrell Burtner; the motion passed unanimously.

7. **Discussion Item:** Regarding recommendation to approve the Draft Project Phasing Policy.

Callie Tullos, KTMPO Regional Planner, provided an update on the Draft Project Phasing Policy, which establishes guidance for implementing transportation projects in multiple phases while maintaining project prioritization, supporting timely delivery, and ensuring consistency with the original project scope and purpose.

Robert Lewis made a motion to recommend approval of the Draft Project Phasing Policy, seconded by David Olson; the motion passed unanimously.

8. **Discussion and Action Item:** Regarding recommendation to approve amendments to the FY26-27 Unified Planning Work Program (UPWP) for Safety Set Aside planning funds.

Kendra Coufal provided an update on the FY 2026–2027 UPWP to incorporate additional federally required safety set-aside funding into existing work tasks and budgets without changing the overall funding amount or scope of work.

Bob van Til made a motion to recommend approval of the amendments to the FY26-27 Unified Planning Work Program (UPWP) for Safety Set Aside planning funds, seconded by Robert Lewis; the motion passed unanimously.

9. **Discussion Item:** Regarding administrative modifications to the Public Engagement Plan (PEP) regarding funding thresholds and the addition and deletion of projects.

Anita Janke, KTMPO Regional Planner, provided an update on the PEP regarding funding thresholds and the addition and deletion of projects. Kendra Coufal clarified that the modifications are language changes intended to clarify funding thresholds, project addition and deletion procedures, and public involvement requirements while improving consistency among KTMPO planning documents.

10. **Discussion Item:** Regarding request for nominations in writing for TAC Small and Rural Town Representative for FY27

Uryan Nelson provided an update on the request for written nominations for the TAC Small and Rural Town Representative for FY 2027 and the timeline for soliciting nominations from eligible jurisdictions prior to appointment at the September 2026 Policy Board meeting.

11. **Discussion Item:** Regarding an update on the Travel Demand Model.

Hamza Kahn, Kimley-Horn, provided an update on the Travel Demand Model and

informed the TAC of two stakeholder input requests from Kimley-Horn. The first is a GIS map intended to collect local input on recent and future growth activity across the region. The second is a suitability analysis survey intended to gather feedback on the variables that should influence how future population and employment growth is allocated to Traffic Analysis Zones (TAZs). Mr. Kahn requested that the TAC provide input on the GIS map and suitability analysis survey, which will be emailed to members following the TAC meeting.

12. **Discussion Item:** Regarding KTMPO TMA Planning Certification Final Report and public engagement outcomes.

Uryan Nelson provided an update on the KTMPO TMA Planning Certification Final Report. Anita Janke provided an update on the public engagement outcomes from the KTMPO FY 2026 TMA Planning Certification Review.

13. **Discussion Item:** Regarding public input received through the previous month.

Anita Janke provided an update on public input received through the previous month of June.

14. **Director's Update:**

Uryan Nelson briefed the TAC on several items, including AMPO/TEMPO updates, federal reauthorization, TxDOT semi-annual Project Status updates, Build America 250 Act updates, and an Air Quality update.

15. **Member Comments:**

No member comments.

16. **Adjourn:** The meeting adjourned at 10:36am.

These meeting minutes were approved by TAC at their meeting on _____.

Uryan Nelson, KTMPO Director