

PUBLIC ENGAGEMENT SUMMARY

Amendments to the Public Engagement Plan

KTMP

KILLEEN-TEMPLE

METROPOLITAN PLANNING ORGANIZATION



Background

Throughout 2023, in accordance with 23 Code of Federal Regulations (CFR) 450.316, KTMPO redeveloped the collaborative and comprehensive [Public Engagement Plan \(PEP\)](#), involving the public and stakeholder communities. The Plan underwent a 45-day public review and comment period and was approved by the Transportation Planning Policy Board in February 2024. The PEP outlines strategies to involve the community, stakeholders, and other interested parties in the transportation planning decision-making process with a goal to ensure that transportation projects and policies are transparent, community-focused, and reflective of the public's needs and values.

KTMPO's PEP is reviewed every three years, updated as needed, and evaluated for effectiveness through objective measures and subjective observations.

A formal amendment implements major changes that must go out for public review and comment for 45 days, whereas an administrative amendment involves only minor corrections that do not alter project intent or scope and do not require public review or comment.

Proposed Formal Amendments

Section 551.043 of the [Texas Open Meetings Act \(OMA\)](#), states, "The notice of a meeting of a governmental body must be posted in a place readily accessible to the general public at all times for at least *three business days* (excluding weekends and holidays) before the scheduled date of the meeting." This new requirement, effective September 1, 2025, replaced the previous *72-hour rule*. Notice must be posted in a location readily accessible to the public. KTMPO incorporates this requirement into website postings, notices filed with the Secretary of State's office, and at physical locations like county courthouses.

KTMPO is amending the PEP to include the following amendment:

- Notice of public meeting must be posted for at least 3 business days
- Additionally, although we already do the below tasks, to go above and beyond and ensure stronger alignment with TxDOT's [Strategic Public Engagement Guidance \(SPEG\)](#), other possible amendments to the PEP include:
 - Using the TxDOT SPEG one-page checklist in early planning to minimize participation barriers, including accessibility, language, cultural or personal considerations, obligations, skills or education, and potential misunderstandings of the project.

Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

- Provide a narrative in the Public Engagement Summary describing the actions taken and explaining how engagement decisions were made.
- Limited English Proficiency (LEP)
 - Using accessible formats for printed materials, digital content and the spoken word.
 - Having translation services available.
 - Develop partnerships with Spanish-language organizations to amplify messages.

Our Objectives

The objectives of this Public Comment Period are to:

- Inform the public that KTMPO has proposed a formal amendment to the Public Engagement Plan.
- Create meaningful opportunities for early and ongoing participation by providing pertinent information, actively listening, and seeking to understand the desires of the community.
- Provide opportunities for the public to offer feedback on the proposed amendments and any regional transportation concerns or ideas.
- Collect and share the public's comments and concerns with the KTMPO decision-making bodies.
- Help build trust by educating the public on how transportation decisions affect their lives, while also gathering valuable input to guide future planning efforts.

Tools and Techniques

KTMPO staff informed the public using these one-way channels of communication within three business days of the public comment period:

- Submitted public meeting notice to the Texas Register (SOS) (**Figure 1**); and
- Posted public meeting notice on KTMPO website; and
- Submitted public meeting notices to the regional county clerks; and
- Placed public meeting notice advertisements in two of the largest regional newspapers with general circulation on October 25, 2025, (Temple Daily Telegram, **Figure 2**; and Killeen Daily Herald, **Figure 3**).
- To support language accessibility during the public meeting, KTMPO staff coordinated with VOIANCE, a telephone-based translation service provider, to ensure interpretation services were available if needed. Additionally, the survey was offered in English, with the option to request a Spanish version in advance.

Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

Killeen-Temple MPO | Public Engagement Summary
Proposed Amendments to the Public Engagement Plan

- No requests for Spanish-language services were received prior to or during any meetings.

KTMPO staff also used these two-way channels of communication:

- Shared organic posts on Facebook that included a link to a web map, a short survey for gathering public feedback (**Figure 4**);

Figure 1



Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

Figure 2

Page	:	1 of 1	10/23/2025 13:21:03	Ad Number	:	17131186
Order Number	:	16700727		Ad Key	:	
PO Number	:			Salesperson	:	12 - 12-Jane Moon
Customer	:	14102934 CTCOG (Affidavit)		Publication	:	Temple Daily Telegram
Contact	:			Section	:	Classified
Address1	:	Attn: Jwana Sartor		Sub Section	:	Classified
Address2	:	PO Box 729		Category	:	Public Notices & Legals - 030
City St Zip	:	Belton TX 76513		Dates Run	:	10/25/2025-10/25/2025
Phone	:	(254) 770-2376		Days	:	1
Fax	:	(254) 770-2360		Size	:	1 x 2.63, 37 lines
Credit Card	:			Words	:	59
Printed By	:	Angelica Johnson		Ad Rate	:	Legal
Entered By	:	Angelica Johnson		Ad Price	:	51.02
				Amount Paid	:	0.00
				Amount Due	:	51.02
Keywords	:	Killeen-Temple Metropolitan Planning Organization				
Notes	:					
Zones	:					

Killeen-Temple Metropolitan Planning Organization

Public Meetings Regarding the Proposed Amendments to the Public Engagement Plan

Public Meetings

**In-Person Meet-and-Greet /
Open House Style**
Monday, Oct. 27, 2025
3:00 PM – 6:00 PM
Helping Hands Ministry
Neighborhood Food Pantry
2210 Holland Road
Belton, TX 76513

Virtual Meeting

Tuesday, Nov. 25, 2025
11:30 AM – 1:00 PM

For more information,
visit: <https://ktmpo.org/meetings/public-comment-period-begins-on-10-27-2025-and-ends-on-12-15-2025/>

Figure 3

Page : 1 of 1 10/24/2025 09:38:44

Order Number : 80994891
PO Number : Anita Janke
Customer : 8380 CTCOG/Planning
Contact : Jwana Sartor
Address1 : P.O. BOX 729
Address2 :
City St Zip : BELTON TX 76513
Phone : (254) 939-1801
Fax :
Credit Card :
Printed By : gpeacock
Entered By : gpeacock

Keywords : Killeen-Temple Metropolitan Planning Organizatio
Notes :
Zones :

Ad Number : 81203174
Ad Key :
Salesperson : 02 - 02-Legal Ads
Publication : Killeen Daily Herald
Section : Classified
Sub Section : Notices
Category : 127 Legal Notices
Dates Run : 10/25/2025-10/25/2025
Days : 1
Size : 1 x 4.55, 55 lines
Words : 91
Ad Rate : legal
Ad Price : 203.50
Amount Paid : 0.00
Amount Due : 203.50

Killeen-Temple
Metropolitan Planning
Organization

**Public Meetings
Regarding the Proposed
Amendments to the
Public Engagement Plan**

Public Comment Period
begins on October 27,
2025 at 8:00 AM
and ends on December 15,
2025 at 8:00 AM

Public Meetings

**In-Person Meet-and-Greet
/ Open House Style**
Monday, October 27, 2025
3:00 – 6:00 PM
Helping Hands Ministry
Neighborhood Food Pantry
2210 Holland Road
Belton, TX 76513

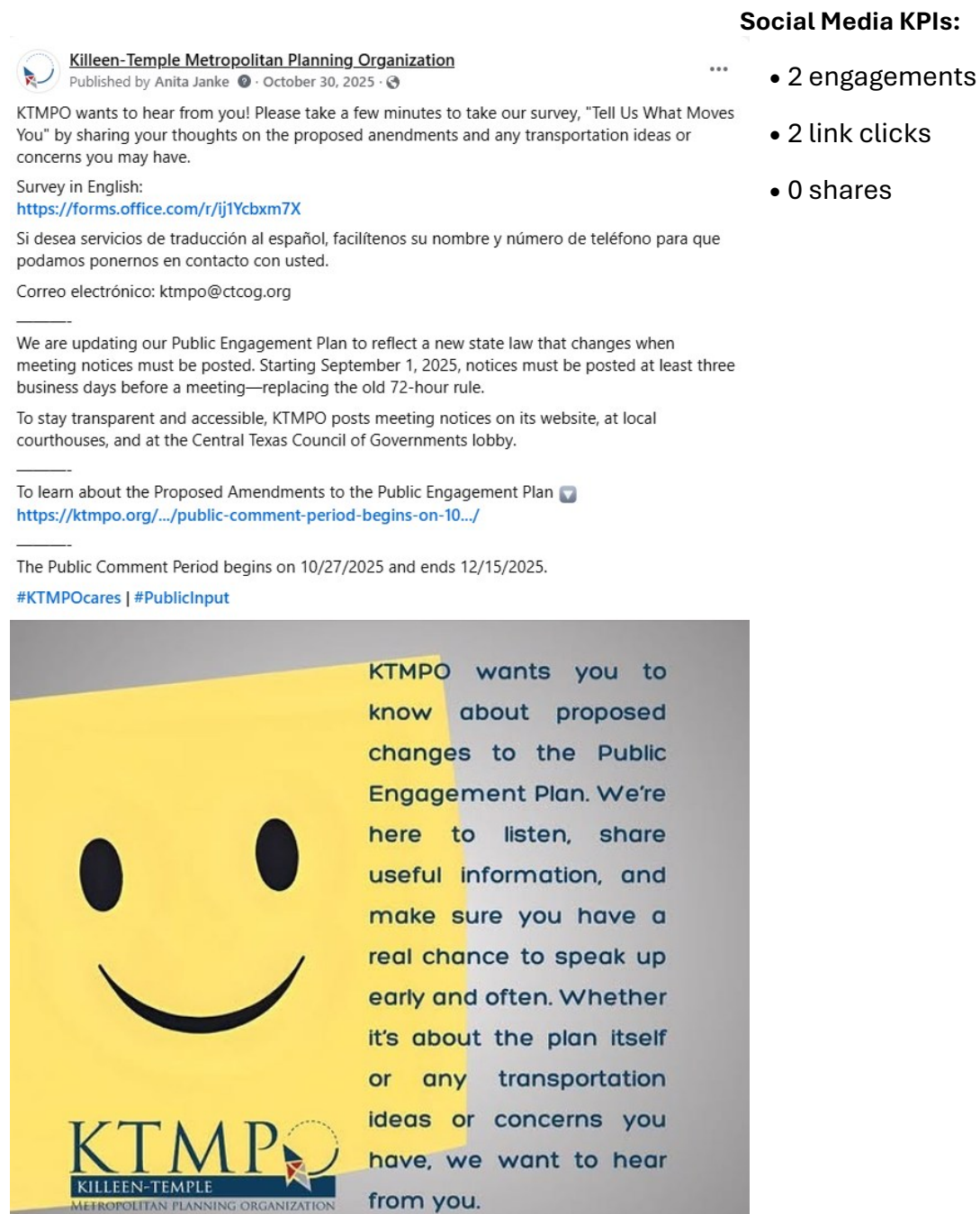
Virtual Meeting
Tuesday,
November 25, 2025
11:30 AM – 1:00 PM

For more information, visit:
[https://ktmpo.org/meetings/
public-comment-period-beg
ins-on-10-27-2025-and-end
s-on-12-15-2025/](https://ktmpo.org/meetings/public-comment-period-begins-on-10-27-2025-and-ends-on-12-15-2025/)

(Legal Notice published
in the Killeen Daily Herald
on October 25, 2025.)

Killeen-Temple MPO | Public Engagement Summary Proposed Amendments to the Public Engagement Plan

Figure 4



Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

Public Comment Notifications and Activities

Public Comments were accepted via email, the KTMPO website, telephone, social media, the survey (English and Spanish), U.S. Postal Service mail, and in person at the public meetings. The Public Comment Period, as outlined in KTMPO's Public Engagement Plan (PEP) Appendix K, was 45 days and began October 27, 2025, and ended December 15, 2025.

The Plan Adoption Schedule (**Table 1**) outlines all the various ways the public could participate in the process, either by attending a public meeting, submitting comments or completing the survey.

- Held one in-person public meeting in a Meet-and-Greet / Open House Style – In Person format, where attendees could provide conversational feedback in addition to completing the digital surveys.

Table 1

Date	Activity
October 27 – December 15, 2025	45-day Public Comment Period
October 27 – December 15, 2025	Comments may be received in any of the following ways: Email: ktmpo@ctcog.org Phone: 254-770-2364 U.S. Postal Service: Killeen-Temple MPO C/O Anita Janke, Public Engagement Plan P.O. Box 729, Belton, TX 76523 Comments must be received or postmarked by Monday December 15, 2025 to be included in the official record of public meeting.
October 27, 2025 3:00 PM – 6:00 PM	Meet-and-Greet / Open House Style – In Person Helping Hands Ministry Neighborhood Food Pantry 2210 Holland Road Belton, TX 76513
November 25, 2025 11:30 AM – 1:00 PM	Virtual Meeting - The meeting scheduled for November 25, 2025 was not held due to unforeseen circumstances; however, the overall schedule remains in compliance with the Public Engagement Plan (PEP) standards.
January 7, 2026	TAC considers recommending approval of proposed amendments to the Public Engagement Plan, contingent upon any public comments received during the public comment period.
January 21, 2026	TPPB considers approval of proposed amendments to the Public Engagement Plan, contingent upon any public comments received during the public comment period.

Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

Public Meeting

During the public meeting, staff introduced the Public Engagement Plan, the proposed amendments, provided educational context, and actively listened to participant feedback. Staff assisted attendees by completing the online survey using a Surface Pro, sharing the screen to guide them through each question and ensure understanding.

Observation

Clients of the Helping Hands Ministry of Belton expressed sincere gratitude for being given the opportunity to provide input regarding the Texas Open Meetings Act. To honor their time and encourage goodwill, each participant received a \$5 H-E-B gift card, which was warmly appreciated.

Survey Responses

Survey responses were collected through in-person at public meetings and online via social media post. This section excludes survey/public comments that are not directly related to planning activities or decisions under consideration. **(Table 2).**

Table 2

Date	Activity	No. of Survey Responses (Spanish)	No. of Survey Responses (English)	No. of KTMPO Staff	No. Elected Officials, City Staff or Consultants
10/27/2025	Meet-and-Greet / Open House Style – In Person Belton	0	13	1	0
10/27/2025 – 12/15/2025	*FB &/or Constant Contact Online Survey	0	1	1	0
Total Survey Responses		14			

Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

Key Themes from “Tell Us What Moves You Survey”

1. Low Awareness of Public Notice Requirements

- Most respondents were not aware that public notices must be posted several days in advance.
 - Opportunity for more education, clearer messaging, and possibly a simple explainer on meeting notices and how to participate.

2. Residents Don’t Know Where to Look for Notices

The most common answer to “Where do you look?” was:

- “I really don’t look.”
- A few do check:
 - County Courthouse
 - CTCOG lobby

3. Strong Support for Translation & ADA Information

- Nearly all respondents rated translation and ADA accommodation information as “Very Important.”
- Confirms that including this information prominently is a high-value practice.

4. Mixed Awareness of Language Access Resources

Many respondents did not know KTMPO offers:

- Spanish-language notices
- ADA accommodation statements
 - Opportunity to increase visibility of these offerings.

5. Strong Desire for Transparency in Decision-Making

A large majority said it would help to have a summary of how engagement decisions were made.

- Opportunity to explain how public input influenced project decisions.

6. Community-Preferred Information Channels

Suggestions point to key locations where people naturally see information, including:

- Public libraries
- Schools
- High-traffic retail / community bulletin boards (e.g., H-E-B, Walmart)
 - Opportunities to meet people where they already are.

Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.

Conclusion

Overall, the survey shows that while residents value clear information, accessible notices, and opportunities to participate, many are unsure where to find meeting details or how their input is used. Respondents emphasized the importance of including translation and ADA information, posting notices in places they naturally visit, and offering simple explanations of how public feedback shapes decisions. These insights point to practical updates that can strengthen KTMPO's commitment to respectful, transparent, and easy-to-understand public engagement.

Analysis supported by Microsoft Copilot, powered by OpenAI's GPT-4, conversation on January 2 & 23, 2026.